Become a Certified Ambulatory Nurse…

What are the requirements to take the certification test?
- RN
- Have practiced the equivalent of 2 years
- Have a minimum of 2000 hours of clinical practice in Ambulatory Care nursing within last 3 years
- Completed 30 hours of continuing education in Ambulatory Care in last 3 years

How do I obtain an application?
- Go to American Nurses Credentialing Center (ANCC) website: [www.nursecredentialing.org/NurseSpecialties/AmbulatoryCare.aspx](http://www.nursecredentialing.org/NurseSpecialties/AmbulatoryCare.aspx)
- You can apply online or by mail
- ANCC will determine eligibility based on documentation

Where do I take the test?
- After receiving notification from ANCC that you are eligible, visit the Prometric website to locate a testing site, and then schedule your test within 90 day window after receiving your eligibility

What do I need to know about the exam?
- Allowed 3.5 hours to complete
- 175 questions, divided among following five categories: Clinical Practice, Communication, Issues and Trends, Systems, & Education
- Questions cover all age patients as well patients, acute, chronic & terminal conditions, across populations/communities

How does Loyola support certification?
- Salary increases linked to certification, including eligibility for Level 4 Clinical Ladder
- Educational Stipend availability of $300 available to defray costs of review course/materials, exams and renewals.

Should I be a member of the American Nurses’ Association before applying for certification?
- The cost of the exam is less expensive for members
- The exam is $395 for non-members
- The exam is $340 for American Academy of Ambulatory Care Nursing members (AAANC)
- The exam is $270 for American Nurses’ Association members

Why should I become certified?
- Job satisfaction
- Personal accomplishment and pride
- Well-deserved: you are excellent at your job and have a wealth of knowledge
- Certification allows you to pursue Level 4 of the Clinical Ladder.
- Level 4 Clinical Ladder equates to more salary

How should I prepare for the test?
AAANC has resources to assist you in preparing for the exam, available through the AAACN website.
- Ambulatory Certification Review Course, can attend course, complete online or host course at site

Once certified, how do I Maintain my certification?
- Keep records of your professional development from start to next certification renewal
- Submit a renewal application at least 8 weeks prior to expiration, which is every 5 years
- Fees for renewal every 5 years:
  - Non-member $350
  - AAACN member $280
  - ANA member $200